

Jain Vishva Bharati Institute, Ladnun

(Declared as Deemed-to-be University Under Section 3 of the UGC Act, 1956)

A meeting of Plagiarism Policy Committee was held on 30.11.2019 at 04.00 p.m. The following members were present in it:

1. Prof. Anil Dhar
2. Dr. Jasbir Singh
3. Dr. P.S. Shekhawat

A draft of policy was prepared which is as following:

Plagiarism Policy of Jain Vishva Bharati Institute

1. Objective

The objective of this policy is to ensure and establish a framework based on some universal ethical and policy guidelines to deter, detect, and deal with plagiarism in all forms, to be adopted for faculty and researchers across all disciplines of JVBI.

2. Scope

This policy document and guidelines which intend to prevent plagiarism are applicable to all members of the Institute community. The policy intends to deter faculty, staff, and students from malpractices and intends, to pursue various activities- like awareness campaign, formulating strict norms, educating students on the subject, to implement preventive mechanism, and to deal with policy transgressors.

3. Policy Statement

3.1 The policy will play a two-pronged role to ensure preventive measures and to create awareness via sensitization widespread publicity /informative activities among the Institute community.

3.1.i Various forms of plagiarism,

3.1.ii Informative, educative, and preventive measures to be made available centrally at the Institute level and implementation of the guidelines

3.1.iii formulate general guidelines on preventive measures.

3.1.iv To devise a consistent and fair system to address all instances of plagiarism.

3.1.v To devise a system to keep all records of plagiarism

3.1.vi To create a dedicated staff to detect plagiarism.

The policy mandates all staff members to provide guidance to students on how to avoid plagiarism by instructing on proper referencing. Similarly, students also need to act with academic integrity and responsibility for the presentation and production of their academic work. Policy states that plagiarism is a form of academic misconduct for which a student will be subject to the Institute's disciplinary code of conduct.

4. Definition of Plagiarism

Very simply, plagiarism is a form of academic misconduct. Plagiarism involves taking credit for someone else's work by claiming it as one's own. The misconduct may involve copying and borrowing someone else's original ideas, but the seriousness of the offence is not fully represented when one uses the terms 'copy' and 'borrow'. Plagiarism is an act of fraud committed knowingly or unknowingly by stealing someone else's work, idea (both scientific and literary work) and/or published materials. The act of plagiarism can be manifested in the form of publishing someone else's work, audio and video broadcasting, or circulation of copied words and images, ideas and opinions, discoveries, artwork and music, recordings or computer generated work (like circuitry, software or computer programs, websites-internet content).

4.2 Disciplinary code and definition of misconduct: A person shall be guilty of misconduct, if:

- (a) He/she infringes upon a person's copyright or any other intellectual property right such as a patented product, including but not limited to the act of plagiarism,
- (b) He/she plagiarises by claiming or implying as author/inventor/discoverer of someone else's work as his/her own. Such an act may be manifested in any of the following forms:

Copying from someone else's written or creative work (in the form of words, images, ideas, opinions, graphics, discoveries, invention, artwork, music, recordings, photographs, software, computer programs. Incorporation of such contents in whole or in part without proper acknowledgement and citation will be considered as acts of plagiarism. Such act is prejudicial or potentially prejudicial to the Institute's reputation and liable for disciplinary action for breach of Institute's policy on ethical conduct.

5. Preventive steps

Few of the preventive mechanisms are given below:

5.1 Declaration of originality to be submitted along with each and every assignment, i.e.

All relevant submissions must be accompanied by a document signed by the candidate mentioning that the submitted document is original (and authentic).

5.2 Study guides with explicit mention of anti-plagiarism initiatives

5.3 Awareness campaigns

5.4 Submission of electronic file for plagiarism check

5.5 Plagiarism detection software

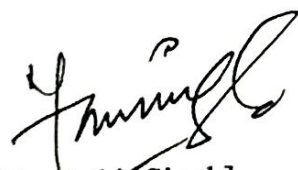
5.6 Penalties based on level of offence – Institute to constitute a Research Ethics Committee separately for each Scholar, as and when need arises under the chairmanship of Director Research comprising of 2 senior faculty members of the concerned faculty.

The committee based on their findings can recommend any of the following or make a report on their own.

- a) Written warning – level -1 minor / inadvertent
- b) Intimating to higher authorities for withholding fellowship/grant. Level -2
- c) Rustication decision to be ratified at Institute level. Level -3

As per the knowledge of Committee the ~~software~~ software of Hindi language is not available in Institute, and, the software offered by **Check for Plag** is being reported from various sources and persons are not satisfactory, and at present the governmental organisation are using **URKUND** and it does not offers this software.

These findings and recommendations should be ratified by Institute authorities.


[Dr. Jasbir Singh]


[Dr. P.S. Shekhawat]


[Prof. Anil Dhar]